

Thank you for your interest in Essendant.

You can apply for available job opportunities online at www.essendant.com. Follow the instructions below to apply. **Come join a team where your success means our success!**

Search for Job Opportunities

Click the Job Opportunities link under the Careers tab. You can browse through a list of open positions or you can perform a job search. A search can be done by clicking **Search Open Jobs** on the left side menu and providing search details.

If you have a Job Number for an open position, enter it in the Keywords field and select or from the drop-down menus, select the criteria for your search:

- **Location** – What location would you like to search? You can select from a list of our current locations. Or you can enter your City, State, or Postal Code to search for openings near a specific location.
- **Functional Area** – What functional area would you like to search? *Select **Distribution / Warehouse Operation** if you are interested in working in our state-of-the-art warehouse(s).*

After entering your search criteria select

The Job Opportunities page will update with your results. Select the job title to see a complete job description.

Ready to apply? See the next page for instructions on how to set-up an account and get your application submitted!

The screenshot shows the Essendant website's navigation menu with 'CAREERS' highlighted. A dropdown menu is open, showing options: BENEFITS, WELLNESS PROGRAM, FAQs, and JOB OPPORTUNITIES. Below this is the 'SEARCH OPEN JOBS' form with fields for Keywords, Title, Location, Functional Area, Full-time / Part-time, City, State, and Postal Code. There are also radio buttons for 'miles' and 'km', a 'Records Per Page' dropdown set to 5, and 'Submit' and 'Reset' buttons.

Showing Records: 1 - 5
Total Records: 24

Requisition Number	Title	Functional Area	City	State	Zip
15-2926	Workforce Manager	Customer Care	St. Louis	MO	63107

Who we are

Essendant is a leading wholesale distributor of workplace essentials. We stock approximately 160,000 items, including business and facility essentials, industrial essentials, and automotive essentials. A network of 70+ distribution centers allows us to deliver products to over 25,000 reseller customers.

How to Apply for a Job Opportunity

Create an Account

If you are a new user, please take a few moments to create an account. If you are a current employee, please apply using My Portal.

You will need an account to apply for any job opportunities at our company.

1. Click **Apply Online** located at the bottom of the job description.
2. Select the **Click here to create a new account** link. If you already have an account, please log in with your e-mail & password.
3. Complete the required account information. At this step, you will be asked to provide your resume as well as a current e-mail address to continue. This e-mail address will be used for future steps in the hiring process.
4. Create a **Password** that meets the following requirements:
 - It must contain at least 6 characters
 - It must contain at least 1 letter
 - It must contain at least 1 numeric character
5. Create a **Security Question** and **Security Answer** to use for enhanced profile security. This is required in the event you forget your password.
6. Click the **Next** button to complete your account set up and continue to your application.

Apply for a Job

The application has multiple sections to complete. Answer all required questions on each page and click the **Next** button to continue.

Your application will not be submitted until all required sections are completed. You may complete the application all at once or save it as a draft and return later.

After completing the final page, you will receive a confirmation message.

We wish you all the best in your career search!

LOGIN

[Click here to create a new account.](#) ←

If you have previously created a profile, enter your e-mail address and password to log into the Careers site.

E-mail Address

Password

Login

Can't remember your password? [Click here.](#)

SUBMIT YOUR RESUME

Job Title: 15-2520 - Analyst, Transportation

[Click here to log in if you have already created a profile.](#)

(*) Denotes a Required Field.

* Resume
EXTERNAL CANDIDATES ONLY. Please copy and paste your resume into this box. Select 'Parse Resume' to populate the lower fields with details from your resume.

[Parse Resume](#)

* First Name

Middle Initial

* Last Name

Suffix

* Address

[Address2](#)

* City

* State

* Postal Code

* Country

* Primary Phone

Secondary Phone

Current Salary (\$30000.00 or \$7.50)

* E-mail

[Why do I need e-mail?](#)

* Password (minimum 6 characters)

* Confirm Password

E-mail me new jobs matching my resume

* Secret Question and Answer

Secret Question What street did you grow up on?

Secret Answer

The secret question allows you to access your account even if you cannot remember your password. Be sure to answer the question with a simple answer that you will remember later.

Thank you, we have received your application and are currently reviewing your experience and qualifications. If you are the right fit for the position you applied to, an associate from our Recruitment team will contact you. Thank you for your interest in our company.